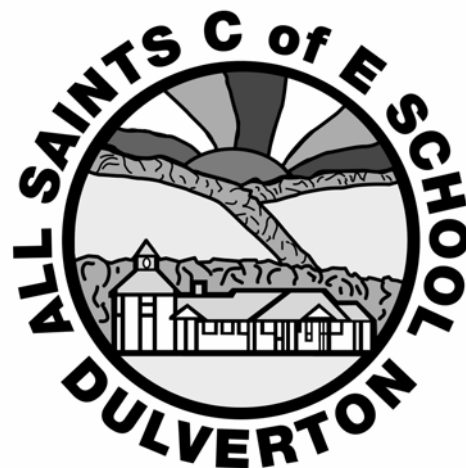


FEDERATION OF EXFORD AND DULVERTON SCHOOLS

**ALL SAINTS CHURCH OF ENGLAND SCHOOL
DULVERTON**



PROSPECTUS

ACADEMIC YEAR 2008/2009

FEDERATION OF EXFORD AND DULVERTON SCHOOLS

**ALL SAINTS CHURCH OF ENGLAND SCHOOL
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HEADTEACHER: *Mr. C. A. POPE*

CHAIR OF GOVERNORS: *Mr. B. MARTIN*

SOMERSET COUNTY COUNCIL

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INTRODUCTION

All Saints Church of England School is a member of the recently created Federation of Exford and Dulverton Schools – the other two schools in the Federation being Exford First School and Dulverton Middle School. All Saints is a Voluntary Controlled church school for pupils between the ages of 4 and 9. It includes a Nursery catering for children from age 3. The school occupies purpose built premises opened in March 2000. 4 classrooms (one currently vacant but in use as a study area) and the Nursery are grouped round a central library/resources area. There is a large hall, a kitchen, an administrative suite, a playground and a school field incorporating an environmental area. The Nursery is an entirely self-contained unit with its own playcourt. A new Children's Centre opened adjacent to the Nursery in November 2005 and though run separately from the school is moving towards partnership.

It is the aim of staff and governors that children at All Saints should be happy and hard working. Academic and social achievement is actively promoted in an atmosphere of mutual respect and collective responsibility. Children's individual needs are met and their different strengths given recognition.

The school works closely with parents, the local community and other local schools in order to broaden children's experience encourage support from outside school and develop a balanced, progressive curriculum. We also welcome parents into school as helpers in a variety of ways and are always keen to recruit more.

The school presents parents with a Home/School Agreement setting out the expectations of school and parents in respect of a child's career in the school. This is signed by the school, and parents are asked to sign it also.

Parents' Evenings are held three times a year and provide opportunities for parents to discuss children's progress with the teaching staff. Parents may also contact the Class Teacher or Headteacher at any time they feel it necessary if they have concerns.

Prospective parents are always welcome in school, should they wish to visit, meet staff and tour the premises, and can contact the School Secretary (Mrs. Wright) for an appointment.

Additional information on the Nursery is contained in a separate handbook which can be acquired from the school office.

SCHOOL GOVERNORS

The general conduct of the school is the responsibility of the Governors of the Federation who work closely with the Head and Local Education Authority.

The structure of the Governing Body is as follows:-

Local Education Authority	2
Foundation Governors	3
Parent Governors	7
Community Governors	3
Teacher Governor	1
Non - teaching Staff Governor	1
Headteachers	3

The Governing Body meets six times a year. Its 4 sub-committees for (a) Curriculum (b) Personnel (c) Finance and (d) Sites meet as necessary during the year.

LIST OF GOVERNORS (Sep 2008)

Head of Establishment	Mr. C. Pope (All Saints) Mrs. J. McGavin (Exford First) Mr. S. Ford (Dulverton Middle)
LEA Representative	Dr. B. A. Martin Mr. C. J. White
Community Governor	Mr. D. Belam Mr. D. Newman Miss J. Smith
Foundation Governor Ex-Officio	Mrs. T. Jones Rev. J. Thorogood Mrs. K. Tucker
Elected Parent	Mrs. C. Partridge Mr. R. Day Mrs. L. Fisher Mr. I. Fleming Mrs. J. Hoare Mr. D. Phillips
Elected Teacher	Mrs. J. Calladine
Elected Staff	Vacancy
Chairman	Dr. B. A. Martin

SCHOOL STAFF - SEPTEMBER 2008

Headteacher	-	Mr. C. Pope	-	Class 3, Year 3/4
Teachers	-	Mrs. S. Stone	-	Class 1, Year R
	-	Miss K. Rogers	-	Class 2, Years 1/2
	-	Mrs. A. Mortimore	-	Nursery Teacher
	-	Mrs. V. Reed	-	Class 3, Years 3/4

Teaching Assistants-	Mrs. A. Ferris
-	Mrs. J. Preston
-	Mrs. B. Clayden
-	Mrs. E. Shere
-	Mrs. J. Sykes
-	Mrs. R. Kelsey
-	Mrs. J. Taylor
-	Mrs. S. Collins
-	Miss J. Walker

Nursery Assistants	-	Mrs. G. Ridler
	-	Mrs. J. Taylor
	-	Mrs J. Day

School Secretary	-	Mrs. D. Wright
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Lunchtime Supervisors	-	Mrs. C. Browring
	-	Mrs. C. Flottesmesch
	-	Mrs. B. Hayes

Transport Escort	-	Mrs. B. Hayes
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Caretaker/Cleaner	-	Mrs. B. Hayes
Cleaner	-	Miss S. Hayes

SCHOOL ORGANISATION

TIMES OF SCHOOL SESSIONS:-

09.00a.m.	-	10.35a.m.	-	Lessons
10.35a.m.	-	10.50a.m.	-	Break
10.50a.m.	-	12.10p.m.	-	Lessons
12.10p.m.	-	1.10p.m.	-	Lunch
1.10p.m.	-	3.15p.m.	-	Lessons

CLASSES:-

Classes will be arranged for 2008/2009 as follows:-

- Class 1 – Year R (17 pupils)
- Class 2 – Years 1 and 2 (25 pupils)
- Class 3 – Years 3 and 4 (34 pupils)

It is school policy to distribute pupils amongst the classes on the basis of age alone (except in any case of exceptional special need). Thus, when it is necessary to split a year group the older pupils will join the year group above, and the younger pupils the year group below.

TEACHING HOURS:-

Key Stage 1 - 21 hours 40 minutes per week.
Key Stage 2 - 23 hours 30 minutes per week.

SCHOOL TERMS AND HOLIDAYS

2008/2009

<u>AUTUMN TERM</u>	Thursday 4 th September to Friday 19 th December.
School opens	Thursday 4 th September
School closes	Friday 24 th October
<u>Half Term</u>	Monday 27 th October to Tuesday 4 th November inclusive.
School opens	Wednesday 5 th November
School closes	Friday 19 th December
<u>Christmas Holiday</u>	Monday 22 nd December to Monday 5 th January inclusive.
<u>SPRING TERM</u>	Tuesday 6 th January to Friday 3 rd April
School opens	Tuesday 6 th January
School closes	Thursday 12 th February
<u>Half Term</u>	Friday 13 th February to Friday 20 th February inclusive
School opens	Monday 23 rd February
School closes	Friday 3 rd April
<u>Easter Holiday</u>	Monday 6 th April to Friday 17 th April inclusive
<u>SUMMER TERM</u>	Monday 20 th April to Wednesday 22 nd July
School opens	Monday 20 th April
School closes	Friday 22 nd May
	(May Holiday - Monday 4 th May)
<u>Half Term</u>	Monday 25 th May to Friday 29 th May inclusive
School opens	Monday 1 st June
School closes	Wednesday 22 nd July
<u>Summer Holiday</u>	Thursday 23 rd July to Tuesday 1 st September inclusive

Academic Year 09/10 commences Wednesday 2nd September

ADMISSIONS

Any parents considering applying, on behalf of their child, to the Nursery or the school,

should contact the Headteacher first, and arrangements will be made for a visit and an informal discussion.

The school catchment area comprises Dulverton itself, the villages of Brushford, Brompton Regis, Upton, Skilgate, Bridgetown, Exton, Exebridge and Hawkridge.

First School Admissions

The current admissions policy for the school is that operated by Somerset Local Education Authority and is as follows:-

1. A child must, by law, attend school from the beginning of the term after his/her fifth birthday. Legally, an Authority does not have to admit a child to school and parents cannot be required to send their child to school before that time.
2. The Authority's policy is that there shall be one admission each year, in September, for all children whose fifth birthday falls in the ensuing academic year.
3. Under no circumstances will earlier admission be allowed.
4. Attendance will normally be on a part-time basis for the first half of the Autumn Term, and the start date may be staggered over the first three weeks. For those few children whose fifth birthday falls between 1 September and the start of the Autumn Term, part-time attendance can only be with the parents' consent.
5. Part-time attendance, where appropriate to the needs of the individual child, may continue beyond the Autumn half-term with the agreement of parents.
6. The LEA expects schools within the same area to co-operate and adopt common admission arrangements.
7. Free school meals will be provided for those children attending on a part-time basis if the lunch break is included as part of the child's educational experience (subject to the usual qualifying criteria).
8. Transport (where provided in accordance with LEA policy) for part-time attendance will not be provided outside the normal start/finish times. Parents will be expected to make their own arrangements at other times (e.g. either side of the lunch break).
9. Requests for exceptional treatment in respect of the above arrangements will be determined according to the merits of each case by the school in discussion with Somerset Education.

At All Saints School, 4 year olds will be admitted in Autumn 2008 part time up to half term and full time thereafter. Part time attendance builds up over the first half of term and can involve a mixture of mornings, afternoons and whole days. The timetable for attendance is issued in the Summer Term before entry.

In the September of the school year after they are nine years old, children transfer, usually, to Dulverton Middle School.

Admission Number

The maximum figure agreed between the School Governors and the L.E.A. for admission into the 2008/2009 cohort is 18.

The LEA is the admission authority for this school and places are allocated in accordance with their published arrangements. A copy of these arrangements can be obtained by ringing the School Admissions Team on 0845 345 9166 (County Hall).

ETHOS STATEMENT

The school aims to provide an education of the highest quality within the context

of Christian belief and practice in the tradition of the Church of England.

Pupils are encouraged to respond to the Christian faith in such a way that it helps in their spiritual, moral, cultural and social development.

It is the intention of All Saints Church of England School to create a secure, caring environment in which children are given equal opportunity to reach their full potential in an atmosphere of mutual respect and co-operation. To achieve this, the school will:-

1. Create a learning environment which enables children to become self-confident, self-disciplined, independent and motivated, and which fosters self-esteem.
2. Promote caring attitudes in an atmosphere in which children feel happy, secure and valued.
3. Help children achieve their full potential based on the National Curriculum by adopting teaching and learning styles that are sufficiently differentiated to cater for individual needs.
4. Provide an environment where children develop the skills necessary to work in collaboration with others; are sensitive to each others' needs; and have the confidence to form personal relationships.
5. Develop a joy of learning and lively, enquiring minds.
6. Help children to acquire a set of attitudes, moral values and beliefs which contribute to good social relationships, and to a more just and caring society.

SCHOOL STATEMENT OF CURRICULUM AIMS

The Primary curriculum is intended to encourage the development of children

intellectually, socially, emotionally, physically and morally, and to provide children with the basic skills they need for life and work.

In particular it is our aim that the curriculum will enable pupils:-

To read fluently and accurately with understanding, feeling and discrimination.

To develop clear handwriting and satisfactory standards of spelling, punctuation and grammar.

To communicate confidently and clearly in speech and writing, in ways appropriate for various occasions and purposes.

To listen attentively and with understanding.

To be able to apply mathematical skills with speed and accuracy.

To be able to apply mathematical knowledge to a variety of situations.

To master basic scientific ideas.

To interpret evidence, investigate outcomes, to analyse and to solve problems.

To learn how to acquire information from various sources and to record information and findings in various ways.

To recognise the value and relevance of Information and Communications Technology to all areas of study and walks of life, and to be able to access this information with confidence.

To understand the world in which we live, and the interdependence of individuals, groups and nations.

To appreciate human achievements and aspirations.

To develop an appreciation of music and all its forms and an ability to express themselves through music.

To develop agility, physical co-ordination and confidence and a healthy life-style.

To develop artistic concepts and skills and a 'critical eye' through the use of a range of media.

To realise that courtesy, politeness and tolerance are important qualities.

HOME-SCHOOL AGREEMENT

As required by law All Saints School has developed, after consultation with staff, governors and parents, a Home-School Agreement. This sets out the expectations that

school, parents and pupils may legitimately have of each other in the pursuit of successful professional relations and high academic achievement. Parents are asked to sign this agreement but are not required to do so by law.

This agreement will be presented to new parents at the beginning of the Autumn Term 2008. It is hoped that all parents will be happy to sign it and that mutual recognition of responsibilities on the part of school and home will work to the benefit of all our pupils.

THE CURRICULUM

All Saints School is committed to the outcomes of the Government's 'Every Child Matters' legislation covering 'Being Healthy', 'Staying Safe', 'Enjoying and Achieving', 'Making a Positive Contribution' and 'Achieving Economic Well-Being'.

Children follow the National Curriculum, as laid down by central government. An emphasis is placed on the core subjects of English, Maths and Science. In addition children follow programmes of study in History, Geography, Technology, Information and Communications Technology, Music, Art, P.E., R.E., and Personal, Social, and Health Education and Citizenship.

The school has an extensive ICT infrastructure. Connection to the school network and the Internet/Somerset Intranet is available at several points in each classroom via laptops with printers. Each classroom has an interactive whiteboard and there are two rear projection interactive whiteboards available – one in the library and one in the school hall. The ICT suite in the school library has 14 laptops and a network printer. Video-conferencing equipment has recently been installed linking the three federation schools.

ICT is used across the curriculum to develop and extend learning as well as being taught as a discrete subject.

Curriculum organisation is based around the Foundation Stage, Key Stage 1 and Key Stage 2 age groups. Policies and schemes of work exist for all subject areas and ensure that children follow a broad and balanced curriculum, providing a progression of skills and understanding. Children's individual needs are catered for and all children, including the most able, progress at a pace which suits their capabilities. In Key Stage 1 opportunities are taken to link the requirements of several subject areas to create topics. This applies in Key Stage 2 also though there will be a greater tendency for subjects to be taught separately in that age group.

Within classrooms children are sometimes taught as a whole class, sometimes in groups. Groups can be based on mixed ability, ability, friendship, or interest. Occasionally children will be taught individually.

Children's work is assessed on an on-going basis and parents will always be informed if there is any cause for concern. Maths and English assessments are carried out termly and SATS (Standard Assessment Tasks and Tests) are used at the end of Year 2 (statutory) and Year 3 and 4 (optional). These assessments facilitate monitoring of the progress of individual children and of the school as a whole. There is a target setting programme operated on a half-termly basis for all pupils.

Children in the Nursery and Reception group are in the Foundation Stage where the curriculum is organised under more broadly based headings – Areas of Learning and Development – which prepare them for the commencement of Key Stage 1 National Curriculum studies in Year 1.

RELIGIOUS EDUCATION

The school's Religious Education Policy has been drawn up in accordance with the L.E.A.'s non-denominational Agreed Syllabus and the daily act of worship reflects our Christian tradition. The policy ensures that children gain some awareness and understanding of other world religions and cultures.

The daily act of worship involves the whole school and is conducted in accordance with the School's Trust Deed. This is taken in turn by teaching staff and the rector or curate. All parents have the right to withdraw their child from the school's daily act of collective worship or from religious education.

Any parent wishing to withdraw a child from these elements of the curriculum should make a written request to the Headteacher.

Children so withdrawn will spend the time on other National Curriculum work, appropriate to them individually, under supervision in an alternative location within the school.

SPECIAL EDUCATIONAL NEEDS

The school undertakes to give special help to children with specific or general learning difficulties, and to very able children, and employs a Special Needs Co-ordinator to facilitate this work. This special attention is generally provided within the classroom situation as part of the normal daily routine, and with the help of Learning Support Assistants. Children receive support either individually, or as members of a group. The school may receive additional funding to support those children with exceptional special needs. We can also call in the County's Special Educational Needs Support Team, the County Psychological Service and the County Adviser for the Exceptionally Able.

The school makes use of a variety of government devised 'intervention programmes' for eligible pupils who may not be making sufficient progress, at various stages in their school career.

Children identified as being in need of special help will still have access to the whole of the National Curriculum. However, the work set will match individual pupils' needs and abilities.

The identification of special need begins with the class teacher, and then follows the County's assessment procedure, which provides for continual monitoring of the circumstances, involvement of parents at all stages, and for the establishment of the necessary teaching programmes for individuals.

The school's Policy on Special Educational Needs is in line with the recommendations of the Government's Code of Practice. The school also operates a policy to meet the needs of very able pupils.

SEX EDUCATION

The school does not include Sex Education as a separate, identifiable area of learning within its curriculum.

Aspects of learning which might be classified as Sex Education are also components of the Science curriculum at Key Stage 2 where, within Attainment Target 2 (Life Processes and Living Things) pupils are taught 'that the life processes common to humans and other animals include nutrition, movement, growth and reproduction'. Attainment Target 2 also includes 'the main stages of the human life cycle'. The 'Healthy Lifestyle' strand of our Personal, Social and Health Education programme also contains elements of sex education relating to the human body, changing and growing and personal safety.

The school holds a number of books on human biology, written for the primary age range, in the School Library, from where they may be freely borrowed by children.

PHYSICAL EDUCATION

The school's P.E. curriculum encompasses Gymnastics, Games, Dance, Athletics and Swimming. Traditional team sports such as football and netball are played to the extent that the skills relating to these sports are covered in the 'Games' part of the P.E. curriculum, but usually in a context which does not involve a conventional team contest.

We currently have the support of sports coaches and a link teacher from the Tone Schools Sports partnership. This enables us to provide specialist coaching and to be involved in local inter-schools sports festivals.

We have our own sports field which is used (weather permitting) in support of the P.E. Curriculum.

ARTS

Time is given to Arts experiences and practice at various points within the formal curriculum. In addition, opportunities are taken to present and promote artistic cultural experience through the display of children's work and borrowed artefacts; performances by invited theatre and arts groups; visits to local galleries and museums; drama presentations in assemblies and on special occasions; country dancing; the school choir; and educational visits and exchanges within our Federation.

EXTRA – CURRICULAR ACTIVITIES

The school runs a Games Club for children in Years 2, 3 and 4, after school on a Tuesday, and a Craft Club for children in Years 3 and 4 after school on a Thursday. All Saints Skipping Club meet after school on Friday.

The School Choir meets after school on Wednesdays and is open to children in Years 1, 2, 3 and 4.

Library Club is held on Thursdays at lunchtime.

On Monday after school the 'Monday Club', run by All Saints Church, meets in the school hall. All members are pupils of the school. Instrumental Music Tuition is available from tutors provided by Somerset Music. These sessions are charged for.

GENERAL INFORMATION

1. SCHOOL ATTENDANCE

Regular attendance is crucial to children's educational development. The school does not authorise family holidays taken in term time except under the most exceptional circumstances. Nor are occasional days of absence for shopping or visiting family members, for example, permitted.

If your child is away from school through illness please contact the school as early as possible on the first day of absence. This is a security consideration so that we know where your child is. If your child is likely to be away for some time, it is useful to phone the school so that the school is aware of the situation. It is also helpful if you provide a written note for the class teacher, and for our records, of the reason for your child's absence, when they return to school.

If a child is absent, and the school receives no communication from parents as to the reason, the absence has to be recorded at school as an 'unauthorised' absence. Equally, absences other than for family holiday (see above) are 'unauthorised'. All schools are required to publish information relating to rates of unauthorised absence. The table in Appendix A is for the 2007/2008 academic year.

2. TIME OF ARRIVAL

Children should not arrive at school before 8.50 a.m. There is no teacher on duty in the playground until that time, and there can be no guarantee that children arriving before 8.50 a.m. will be supervised. Children should enter by the external classroom doors and not by the main front door.

3. EMERGENCIES

If your child has an accident or is ill, we will contact you as quickly as possible. For this reason it is important that parents keep us fully informed of up-to-date addresses and telephone numbers. Any change of information should be notified to the school at once.

During spells of bad weather we do our best to keep the school open as many local children can still get to school quite safely. If you are in doubt, telephone the school. Any child who actually arrives at school in these circumstances will be cared for in the normal way.

4. CLOTHING

(a) School Uniform

It is school policy that pupils should wear the school uniform and parents are asked to support the school in this respect.

WINTER

School sweatshirt or school cardigan.

Trousers or skirt in grey, dark blue or black.

SUMMER

As above with following additional choices:-

Red T-shirt/red school T-shirt (with logo)

Red polo shirt/red school polo shirt (with logo)

White polo shirt/white school polo shirt (with logo)

Shorts in grey or dark blue.

Summer dresses in red and white.

Hats may be worn in hot weather as sun protection. There is a school baseball cap with school logo.

(b) P.E. Kit

Shorts, T-shirt and plimsolls - and a P.E. bag to keep them in. Official school P.E. wear is available for sale from the school office – this consists of red shorts and a white T-shirt printed with the school logo.

(Some indoor P.E. activities are carried out barefoot.)

(c) Painting/Craft Work

Any overall with sleeves; (cut down adult shirts are ideal).

5. TRANSPORT

The Local Education Authority arranges transport for children from outlying areas, through its School Transport Section. Details are available from the School Office.

Parents of children who are eligible to use school transport will be informed by the School Transport Section. No other child may use school transport, unless special arrangements have been made in advance with the School Transport Section. The school itself is not able to grant special permission.

School transport delivers and collects at Dulverton Middle School.

Children will always be supervised on their walk between the schools in the morning, when their transport arrives, and similarly in the afternoon, when they will be accompanied until they are on board their vehicles.

It is very important that parents send a note or make a phone call if children are not to travel on the bus on a particular day.

6. MID-MORNING BREAK

Children may bring a snack for the mid-morning break. This should be a drink, a plain biscuit or a piece of easily eaten fruit. Crisps, chocolate bars etc. are nutritionally undesirable and it is the duty of the school to promote what is good for children's health. Parents should note that children in the Nursery and in Years R, 1, and 2 receive a piece of fresh fruit daily under the Government's '5 - a - day' scheme. In Years R, 1, and 2 this is usually taken at morning break.

7. LUNCHTIMES

Children can go home for lunch if parents so wish. Currently, all children bring a packed lunch which they eat all together in the school hall under supervision. From September 2008 cooked dinners will be available, supplied by the kitchen at our neighbouring Middle School. If you are in receipt of Income Support your children are entitled to a free packed lunch prepared and delivered by Somerset Catering Services. If you wish your child to have one of these lunches and you are so entitled, please let the school know.

8. LOST PROPERTY

Every year a valuable quantity of lost clothing goes unclaimed. Please ensure that all clothing is clearly marked with your child's name.

9. HOMEWORK

Homework guidelines for each year group are issued at the beginning of the school year. Children in all year groups bring a reading book home on a daily basis for parents to hear them read or to read with them. Children are encouraged to read widely, and parents can help with this. All children except the Reception group bring home a weekly spelling list to learn. Years 2, 3 and 4 bring home number work. Parents may also wish to follow up, at home, the topics their children are studying at school. For this reason parents are informed of the teaching programme for their child's class at the beginning of each half term in a Newsletter.

It is hoped that parents will encourage children to complete their homework and actively involve themselves, as appropriate, in joint homework activities with their children.

10. MONEY AND OTHER VALUABLES

Children should not bring money to school other than the necessary amounts, e.g. transport money for trips. Neither should they bring other valuable items as the school cannot accept responsibility for any losses which may occur. (This includes toys which can promote discord as well as getting damaged or lost!) Children should not wear any form of jewellery such as rings, brooches and ear-rings as, apart from the possibility of loss, such items can cause injury.

11. MEDICINES

The Headteacher, 'in loco parentis', may take such steps in relation to the use of medicine as any ordinary parent would take. Therefore in the case of non-serious illnesses the Head may make arrangements for a child to take medication, use an inhaler etc., at the parents' request, provided that –

- (i) it is reasonable for the medication to be used at school.
- (ii) the school or child is adequately instructed by the parent.

If a child is not medically fit to attend school, or if a child carries dangerous medicines to school unsupervised, or the number of children requiring medicine is unreasonable given the school's circumstances, the Head may refuse to accept responsibility for such medicines and their use and ask parents to make other arrangements.

12. BEHAVIOUR

The school has well established policies on 'Behaviour' and on 'Bullying'.

Children are encouraged and expected to display good attitudes and good behaviour in class, in the playground and about the school. An emphasis is placed upon care and consideration for others, and for property, and upon children's responsibility not to disrupt their own or their peers' learning opportunities. Children are expected to walk around the school quietly and sensibly and to show respect to visitors and all members of the school community by speaking and behaving politely.

Fighting and bullying are unacceptable. Bullying, in particular, is viewed extremely seriously. All cases of bullying, or possible bullying, are followed up according to the circumstances. Parents (on both sides) are informed. Any parent who is concerned that their child is being bullied should contact the Headteacher immediately. Children are encouraged to report all cases of bullying to an adult at school or to their parents - whenever it happens.

Although good behaviour is generally maintained through positive means, it is sometimes necessary to use sanctions. These are various, but range from a verbal reprimand to temporary separation from peers or loss of privileges. The reasons for such action are always discussed with, and made clear to, the child, with the emphasis on the behaviour expected and not on blame.

13. PARENTS IN SCHOOL

Parents are always welcome in school. It is hoped that parents will take appropriate opportunities to come into school to learn about the educational process their children are going through, and perhaps to be 'ambassadors' for the school beyond the school gate. Parent help in classrooms, and in special activities or trips and outings is always welcomed.

The Headteacher and Class Teachers are always pleased to talk with parents about minor matters concerning their children at the beginning or end of the school day. If there is a matter of more major concern to discuss it is better to make an appointment with either the Head or the Class Teacher.

Parents' Evenings are held three times a year for teachers and parents to exchange information.

Meetings for the parents of new Nursery children and new Reception children are held later in the Summer term.

Education is a partnership. In order that children should get the most from the educational opportunities on offer, the school undertakes to work closely with parents, and hopes that parents will support and develop the work of the school at home. The Home/School Agreement underpins this relationship.

14. ALL SAINTS SCHOOL ASSOCIATION.

The school is supported by the A.S.S.A. which runs fund raising or social activities. Funds raised are ploughed back into the school on behalf of the children for a variety of uses - at the discretion of the A.S.S.A. committee. All parents and staff, including the Nursery, are automatically members of the A.S.S.A. The committee meets termly, or as necessary when activities are being organised, and there is an A.G.M. early in the Autumn term.

The A.S.S.A. needs as much support as possible, for the sake of the school and the educational and social well being of the children. All prospective, and current, parents are urged to take an active interest.

15. SCHOOL AND COMMUNITY

All Saints C. of E. School is a well established part of the local community. Links exist, and are continually strengthened, first and foremost through parents, and through individual members of the Governing Body. In addition we have a close association with the Church through our status and through the local rector. Curriculum activities led by staff also frequently involve community contacts with, for example, the police, local shops and businesses, the National Park Authority, and with individuals who offer their time and expertise.

We have an established liaison programme with Exford First School and Dulverton Middle School, now reinforced through the Federation, which promotes curriculum continuity amongst these three schools, and social contacts for staff and pupils. The school also participates regularly in activities which link schools in the West Somerset area, particularly the Exmoor schools.

CHARGING POLICY

The purposes of charging provisions are:-

to maintain the right to free school education;

to ensure that activities offered in normal school time should be available to all pupils regardless of their parents' ability or willingness to help meet the cost;

to give to Educational Authorities and schools the discretion to charge for optional activities provided wholly or mainly out of school hours;

to confirm that schools may invite voluntary contributions for the benefit of the school or in support of any activity organised by the school either in or outside school hours.

These provisions broadly reflect the Authority and the school's existing practices in charging for particular activities.

Schools are unable to charge for the following:-

education wholly or mainly during school hours;
materials and ingredients for things made in school which pupils or parents do not want to keep;
visits in or outside school hours which are necessary for an examination.

Charges MAY be made for the following:-

individual music tuition which is not part of the syllabus for an examination;
excursions where a third party is involved;
board and lodging where a school activity involves a residential element;
the exact cost of 'optional extras' i.e. those not connected directly with the National Curriculum.

Some school activities will only be possible if parents make a voluntary contribution, and where this is the case parents will always be informed at the outset.

The above represents a brief summary of complex issues, and the school will always guarantee that parents are fully informed of the conditions relating to requests for financial outlay in individual cases.

AVAILABILITY OF INFORMATION

DFES regulations require the school to make certain items of information available at the school to parents and the public. The school holds information on the following:-

The LEA's statement of curriculum policy and the School's statement of curriculum aims.

Any Statutory Instruments (including those of National Curriculum subjects), circulars and administrative memoranda relating to powers and duties under the 'Curriculum' Section of the Education Reform Act.

Any published OFSTED reports which refer explicitly to the school.

Any schemes of work currently used by teachers in the school.

Any syllabuses followed, including those for public examinations.

A full copy of the arrangements for the consideration of complaints about the school curriculum, made by the LEA.

The LEA's agreed syllabus for Religious Education.

In the case of voluntary schools, a copy of that part of the Trust Deed which deals with the provision of RE, and any other written statement dealing with Religious Education, including any syllabus in use in the school.

The school also holds copies of the Prospectus, and of the Governing Body's Annual Report to Parents, which are available free to parents, on request.

COMPLAINTS

We hope that any complaints that parents may have can be resolved by the school. Therefore any complaints should normally be made in the first instance to the Class Teacher and/or Headteacher and it is hoped that in most cases complaints will be dealt with at this informal level. However, if attempts to solve complaints at a local level fail, there is an agreed LEA Complaints Procedure.

If the complaint cannot be resolved at local level (i.e. with the Headteacher) then the parent should submit his/her complaint in writing to the Clerk to the Governors (who will acknowledge a complaint has been received). If the matter cannot be resolved by the Governing Body the complaint can be referred in writing to the LEA, which will arrange for an investigation to take place.

We hope that any complaints can be resolved by the parent concerned discussing the matter with an appropriate member of staff. If you require any detailed information on the Complaints Procedure, full details are available on request from the school office.

APPENDIX A

RATES OF AUTHORISED AND UNAUTHORISED ABSENCE 2007/2008

- (a) The total number of registered pupils of compulsory school age on roll for at least one session during the reporting period to May 23rd 2008 – 71
- (b) The percentage of half days (sessions) missed through authorised absence – 6.53%
- (c) The percentage of half days (sessions) missed through unauthorised absence – 0.64%

APPENDIX B

All Saints School

Key Stage 1 SATs 2007

COMPARATIVE REPORT

This table shows a summary of the National Curriculum assessment results of pupils in the school (2007) and nationally (2006) at the end of Key Stage 1, as a percentage of those eligible for assessment.

The number of eligible children is: 14

Figures may not total 100 per cent because of rounding.

RESULTS OF TEACHER ASSESSMENT										
Percentage at each level										
		W	1	2	2C	2B	2A	3 or above	Disapplied Children	Absent Children
Speaking and listening	Boys	0	0	0				100	0	0
	Girls	10	30	30				30	0	0
	Whole School	7	21	21				50	0	0
	National	2	11	65				22	0	0
Reading	Boys	0	0		0	25	25	50	0	0
	Girls	30	10		0	20	10	30	0	0
	Whole School	21	7		0	21	14	36	0	0
	National	3	12		13	23	23	26	0	0
Writing	Boys	0	0		25	0	50	25	0	0
	Girls	30	0		20	20	20	10	0	0
	Whole School	21	0		21	14	29	14	0	0
	National	5	14		21	26	20	14	0	0
Mathematics	Boys	0	25		0	0	0	75	0	0
	Girls	10	30		0	20	20	20	0	0
	Whole School	7	29		0	14	14	36	0	0
	National	2	7		17	24	27	21	0	0
Science	Boys	0	0	25				75	0	
	Girls	10	30	50				10	0	
	Whole School	7	21	43				29	0	
	National	2	9	66				24	0	

(W) represents children who are working towards level 1, but have not yet achieved the standards needed for level 1. Results for speaking and listening and science are based on teacher assessment only.